Project Management Panel

Panelists:

- Corrie Bozung - Carlson School of Management
- Santiago Fernandez Gimenez - Academic Support Resources
- Glenn Davis - Parking & Transportation Services
- Renee Fawcett – OIT
- Christopher Bucksa - University Services
Corrie Bozung– Carlson School of Management Information Technology

- IT Management (team provides technical and support services)
- Current & Past Projects
  - Merging three physical spaces into one hybrid space (construction; reorganization; reengineered processes)
  - Sharepoint Teamsite (collaboration tool)
  - Overhaul Marketing Communications
- Project management methodology
  - Critical chain project management
  - Lean project management
- Key documents:
  - Business Case
  - SCOPE Assessment
  - Risk Analysis
  - Stakeholder Analysis
  - Communication Plan (audience, method & frequency)
Santiago Fernandez-Gimenez
Academic Support Resources

• Current title: Lead, Project & Work Management Facilitation for ASR-IT

• Current projects:
  – Tuition and Fee Management System project
  – Launching “Project & Work Management Facilitation” in ASR

• Past projects:
  – Scholarship Search and Management project
  – Generic workflow tool selection and implementation
  – One Stop website architecture
Project methodology

• Appreciate Classical, Practice Jazz
• Fit your methods to the presenting problem
  – Scale, scope, impact, and degree of know-ability
• Expect change, deliver value
  – Take the time to understand the domain & forge a shared vision
  – Iterate on the user experience: wireframe, prototype, pilot
• Look for the leapfrog opportunity
  – Risks should be assessed & communicated, not necessarily avoided.
Key tools & documents

• Communications & relationship management
  – Stakeholder analysis / RACI

• Reflective templates solidify rationale
  – Business Case – How do I get on the agenda?
  – Charter w/ role definition – What’s on the agenda?
  – Snapshot – Why is this on the agenda?

• Planning, estimating, & tracking
  – Define milestones / epics
  – Prioritize each iteration transparently
  – Pivotal Tracker / Version One / MS Project / Basecamp
Glenn Davis – Parking & Transportation Services

- IT Manager, jack-of-many-it-trades (role depends on project)
- Recent and Current Projects
  - Automated Payment Machine (APM) project
  - Fleet management system (FleetCommander) project
  - Buspass project
- Use the simplest methodology for the project scope
- Key documents
  - Business Case (establishes scope, buy-in)
  - WBS/Project Plan (identifies tasks and dependencies)
  - Lessons Learned (allows continuous improvement)
Renee Fawcett – OIT/EPMO

- Senior Project Manager and OIT Service Owner
- Recent & Current Projects:
  - Salesforce.com implementation for TC Admissions
  - CRM Service Model
  - EPMO Methodology
- Fit PM methodology to size of effort, don’t skimp on planning phase
- Key documents: Critical Success Factors, Scope, Project Plan, Risk Analysis, Issues Management, RACI, Communication Plan
Chris Bucksa – Uservices PMO

- Senior Project Manager (*Roles of managing projects and promoting or coaching the use project management methodologies and tools*)
- Projects currently working on or involved in.
  - UM Analytics (*Oracle BI*), Office of Space Management Reporting
  - Facilities Condition Assessment (FCA)
  - Skire Unifier Enhancements
  - Chemical Waste
- No specific project management methodology is a starting point (Based upon 15 years of University experience in Academic Units) the specifics depend upon the project.
  - Problem statement, Project team and stakeholders, Project Plan (Communication).